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Contact Officer:
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To: Councillor Ian Roberts (Chairman)

Councillors: Marion Bateman, Paul Cunningham, Peter Curtis, Adele Davies-Cooke, Andy Dunbobbin, David Healey, Colin Legg, Phil Lightfoot, Dave Mackie, Nancy Matthews, Vicky Perfect, Nigel Steele-Mortimer, Carolyn Thomas and David Williams

Co-opted Members

Janine Beggan, David Hytch, Rebecca Stark, Bernard Stuart and Rev. John Thelwell

7 October 2016

Dear Councillor

You are invited to attend a meeting of the Education and Youth Overview & Scrutiny Committee which will be held at 1.30 pm on Thursday, 13th October, 2016 in Ysgol Treffynnon, Pen Y Maes Road, Holywell, Flintshire CH8 7EN to consider the following items.

Members are asked to note the venue and the start time for the meeting and to arrive at 1.20 p.m. A short tour of the facilities will take place following the meeting.

A G E N D A

1 APOLOGIES

Purpose: To receive any apologies.

2 DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)

Purpose: To receive any Declarations and advise Members accordingly.

3 MINUTES (Pages 3 - 10)

Purpose: To confirm as a correct record the minutes of the last meeting held on 8 September 2016.

4 **SCHOOL MODERNISATION UPDATE** (Pages 11 - 28)

Report of Chief Officer (Education and Youth) - Cabinet Member for Education

Purpose: To update Members on the progress made with School Modernisation

5 **SCHOOL BALANCES** (Pages 29 - 38)

Report of Chief Officer (Education and Youth) - Cabinet Member for Education

Purpose: To provide the Committee with details of the closing balances held by Flintshire schools at the end of the financial year.

6 **QUARTER 1 IMPROVEMENT PLAN MONITORING REPORT 2016/17**
(Pages 39 - 56)

Purpose: To enable Members to fulfil their scrutiny role in relation to performance monitoring.

7 **FORWARD WORK PROGRAMME** (Pages 57 - 66)

Purpose: The Committee is asked to consider, and amend where necessary, the Forward Work Programme for the Education

Yours faithfully



Peter Evans
Democracy & Governance Manager

EDUCATION AND YOUTH OVERVIEW & SCRUTINY COMMITTEE **8 SEPTEMBER 2016**

Minutes of the meeting of the Education and Youth Overview & Scrutiny Committee of Flintshire County Council held in the Delyn Room, County Hall, Mold at 2pm on Thursday, 8 September 2016

PRESENT: Councillor Ian Roberts (Chairman)

Councillors: Marion Bateman, Paul Cunningham, Andy Dunbobbin, David Healey, Dave Mackie, Nancy Matthews, Vicky Perfect, Nigel Steele-Mortimer and Carolyn Thomas

CO-OPTED MEMBERS: Rebecca Stark, Bernard Stuart and Reverend John Thelwell

APOLOGIES: Councillors: Adele Davies-Cooke, Colin Legg, Phil Lightfoot and David Williams

Co-opted members: Janine Beggan and David Hÿtch

CONTRIBUTORS: Councillor Chris Bithell, Cabinet Member for Education; Chief Officer, Education & Youth; and Senior Manager, School Improvement

IN ATTENDANCE: Education and Youth Overview & Scrutiny Facilitator and Committee Officer

15. URGENT ITEM

The Chairman advised that there would be an additional item on School Modernisation following consideration of the minutes of the previous meeting.

16. DECLARATIONS OF INTEREST

There were no declarations of interest.

17. MINUTES

The minutes of the meeting of the Committee held on 7 July 2016 had been circulated to Members with the agenda.

Matters Arising

Minute number 11: Regional School Effectiveness and Improvement Service (GwE) - Councillor Dave Mackie referred to the information provided on the Development Programme training for Head Teachers and pointed out that only four of the participants were from Flintshire. The Senior Manager, School Improvement said that this would be pursued. She advised that attendance data had been sought to track those who were accessing the training and confirmed that all new Head Teachers in Flintshire had attended during the summer.

Councillor Mackie asked if anything could be done to help improve the take-up of this training. The Chief Officer (Education & Youth) provided explanation on changes to the National Professional Qualification for Headship (NPQH) in Wales which was to become mandatory for future Head Teacher appointments. The Welsh Government was currently working on this Development Programme which would run from 2017.

Minute number 12: Education & Youth Portfolio Budget 2017/18 - the Facilitator agreed to re-send to Mrs. Rebecca Stark the Medium Term Financial Strategy report and minutes of the County Council meeting from September 2015 which had been circulated to the co-opted members.

RESOLVED:

That the minutes be approved as a correct record and signed by the Chairman.

18. ADDITIONAL ITEM - SCHOOL MODERNISATION

The Chief Officer (Education & Youth) provided an update on School Modernisation. Following the closure of Ysgol Maes Edwin (Flint Mountain) and Ysgol Llanfynydd at the end of the summer term, he took the opportunity to thank the leadership teams of both schools for their support to learners, their families and the school staff. He also felt it was important to recognise the partnership working with primary schools in Sychdyn and Treuddyn.

On the federation between Ysgol Mornant and Ysgol Maes Garmon, work was continuing to support governors and build the partnership.

In respect of John Summers High School, the decision made by the Welsh Government (WG) was to remove 6th form provision from 31 August 2016 and to discontinue 11-16 provision which meant that the school would close from 31 August 2017. This was on condition that the Council would continue to work on the business case to WG to obtain approval for capital refurbishment works at Connah's Quay High School. The Chief Officer expressed disappointment that the decision had been issued by WG on a Bank Holiday weekend and assured Members that he had contacted the Head Teacher as soon as possible to make arrangements to meet with staff at the first available opportunity. The Chair of Governors had given a commitment that support would be provided through the transition period and the senior leadership team was contributing positively towards implementing the transition plan which had been shared during the decision-making process. Neighbouring schools had demonstrated a high level of ownership and commitment to collaborate with John Summers High School on the transition, including aligning examination options to support GCSE learners.

The Chief Officer would continue to update the Committee on progress with the transition arrangements and gave a reminder that decisions to close schools were subject to significant analysis and only where Members and the

Minister felt satisfied that the continued quality of education would, at the very least, be maintained.

Councillor David Healey welcomed plans for curriculum alignment and asked whether the progress of Year 10-11 pupils who transferred to other schools could be tracked to compare their GCSE achievements with predicted outcomes. He referred to Members' concerns that the decision issued by WG had been leaked on social media before local Members could be informed. The Chief Officer spoke about the well-established protocol used to inform key stakeholders of such decisions during term time, but said that everything possible was done given the timing of this particular decision by WG. He intended to write to WG to convey the challenges in supporting communities under these circumstances.

On tracking pupils' progress, the Chief Officer said that detailed analysis would be provided and that school systems were followed up where results differed significantly from tracking. The Level 2+ target set by John Summers High School was 40.3% to achieve a minimum of five GCSEs including English and Maths. Tracking throughout the year had decreased to 37.9% before Easter, with the final data at 22.4% much lower than the county average of 61.2% and that of a neighbouring secondary school at 65.8%.

Councillor Chris Bithell agreed that the timing of the decision issued by WG and subsequent leak on social media was unfortunate. Following this decision, the transition plan could now be implemented, incorporating the links with Connah's Quay High School.

On the closure of Ysgol Maes Edwin, Councillor Marion Bateman said that Ysgol Owen Jones in Northop should also be recognised for their work in helping with the transition of pupils.

Councillor Nancy Matthews requested details of the number of students enrolled on courses at the Deeside sixth form centre at the start of term along with the number of post-16 courses available. It was agreed that this information would be included in the next School Modernisation Update at the October meeting. Councillor Bithell commented that around 120 courses had been reported when the Committee was last updated. He went on to explain that previous enquiries about a particular course not being available had been due to a lack of demand.

In response to a query by Councillor Paul Cunningham, it was explained that the closure of Ysgol Maes Edwin meant that the building was now surplus to education requirements and would be under the guardianship of the Property Services team and the Council's Asset Board.

Councillor Nigel Steele-Mortimer sought an update on the area reviews in Brynford, Lixwm and Rhosesmor, and was informed that the results of the informal consultation would be reported to Cabinet.

Mrs. Rebecca Stark commended those involved in the transitional arrangements for school closures. She referred to the disparity in tracking and outcomes at John Summers High School and asked whether this could have been affected by any change in cohort numbers during the year and if the school had sought support from GwE. She felt that a review of the approach to tracking outcomes may be needed if a similar level of disparity was evident at other schools. The Chief Officer reminded the Committee that as a 'red' support school in the national categorisation model, John Summers High School was amongst the most vulnerable schools and was therefore subject to intensive support from GwE. In addition, vulnerable schools and those with significant performance issues were identified and monitored by the School Performance Monitoring Group. He added that cohort numbers at John Summers High School had not changed significantly so this was not a major factor for the difference in outcomes.

Councillor Dave Mackie spoke about the need for additional support for Year 11 pupils who had moved to other schools during their final year.

The Senior Manager, School Improvement assured the Committee that tracking was part of the detailed transitional arrangements and that progress had been made in correlating curriculum subjects to ensure continuity of studies. As part of the arrangements, a meeting had been held to gather the concerns of parents of pupils at John Summers High School to enable the Council to collate and share the responses.

With reference to Ysgol Llanfynydd and other schools in general, Councillor Carolyn Thomas asked that the Property Services team work with local Members to seek alternative uses for empty buildings as opposed to boarding them up. She also asked whether funding was available to improve parking provision at the school campus in Treuddyn. The Chief Officer agreed to find out and respond separately on the parking issue.

RESOLVED:

That the update be noted.

19. LEARNING FROM THE SCHOOL PERFORMANCE MONITORING GROUP

The Senior Manager, School Improvement introduced the annual update on the work of the School Performance Monitoring Group (SPMG) which sought to challenge underperforming schools and ensure that they received the necessary support from the Council and GwE to progress and improve learner outcomes.

The Senior Manager provided an overview of the criteria for monitoring schools and the approach taken by the SPMG. Feedback from school representatives and panel members reflected positively on outcomes from the process in seeking improvements and developing a greater understanding of the challenges facing schools. Whilst the work of the SPMG had contributed to

improvements in primary school outcomes, there would be a greater focus on secondary schools in future.

Councillor Chris Bithell thanked Members of the Committee for their involvement on the SPMG in working with officers to provide the necessary challenge and support to schools.

Following comments by the Chairman about schools targeted by the Welsh Government (WG) Schools Challenge Cymru programme, the Chief Officer said that changes were due to be announced by WG.

Councillor David Healey referred to the need to improve outcomes for learners in receipt of free school meals across the UK and welcomed the positive contributions made by Flintshire schools including that of Flint High School and the Connah's Quay consortium. The Senior Manager reported that schools were adapting positively to using the Pupil Deprivation Grant funding to support this cohort of pupils. In particular, at Key Stage 2 in primary schools and in the Foundation Phase, there was evidence that performance was levelling out between pupils from deprived backgrounds and those who were not. The Chief Officer advised that the Cabinet Secretary for Education had given an ongoing commitment to Pupil Deprivation Grant funding in recognition of the impact on learners.

Members praised the support from the Senior Manager and the team in relation to the tracking process.

As a panellist on the SPMG, Councillor Nancy Matthews had found the process to be interesting and particularly welcomed the informal nature of the discussions. Councillor Dave Mackie praised the level of detail within the report and commented that issues were sometimes outside the control of the school. Councillor Marion Bateman described the process on the panel as a two-way experience and encouraged more Members to participate.

RESOLVED:

- (a) That the report on the work undertaken by the School Performance Monitoring Group be noted; and
- (b) That the Committee endorse the School Performance Monitoring Group to continue to work in the same way with targeted schools in 2016-17.

20. IMPROVEMENT PLAN 2015/16 YEAR-END PROGRESS

The Chief Officer (Education & Youth) presented the report to consider progress towards the delivery of the impacts set out in the 2015/16 Improvement Plan, focussing on the areas of under-performance relevant to the Committee during the fourth quarter/year end.

Councillor Nancy Matthews asked whether apprenticeships were tracked to establish outcomes. The Chief Officer referred to Flintshire's

excellent record in engaging 16 year-olds in education, training and employment. Whilst there was no individual tracking mechanism and no national data on this, targeted local support and statistics were in place to monitor young people not engaged in training or employment.

The Chairman asked if data was available to indicate whether students at the new Deeside sixth form centre were completing their courses. The Chief Officer said that cohort numbers were available but individuals were not tracked. In response to a question from Councillor Matthews about tracking students' progress at the centre, the Chief Officer explained that achievement of high grades at 'A' level was an issue across the county and that the new centre aimed to provide a learning environment with quality teaching in which young people to thrive.

The Chairman asked that the next School Modernisation update report include data on which high schools the students at the Deeside sixth form centre had attended.

Mrs. Rebecca Stark questioned the risk on school places to meet future demands. The Chief Officer spoke about a range of factors including changing demographics, education contributions from larger local housing developments and the reconfiguration of classroom spaces according to need. He also said there was a need to balance school place planning within the national guideline on surplus places whilst maintaining reasonable access to education.

In response to a query from Councillor Paul Cunningham, there was discussion on the range of apprenticeship opportunities within the Council's programme and those in partnership with others. Reference was also made to the first Apprentice Fair held by the Council earlier in the year.

RESOLVED:

That the report be noted.

21. PERFORMANCE REPORT 2015/16

The Committee received a report analysing the Council's progress towards the national indicators set by the Welsh Government (WG) during 2015/16. The information included trend analysis for indicators relevant to the Committee together with an overall view across the organisation.

Councillor Dave highlighted the need for final statements of special education need to be issued within the deadline. Councillor Chris Bithell explained that this indicator represented a small cohort and that the downward trend had been due to only one late report arising from staff absence.

Mrs. Rebecca Stark referred to the current financial challenges in local government and welcomed the Council's consistently good performance which had been recognised in the Wales Audit Office draft Annual Improvement Report for 2014/15.

RESOLVED:

That the report be noted.

22. FORWARD WORK PROGRAMME

In presenting the current Forward Work Programme for consideration, the Facilitator agreed to contact Ysgol Treffynnon in Holywell with a view to holding the October meeting at that venue; if this was not the case, the meeting would be moved to an alternative date. This was agreed by the Committee.

Mrs. Rebecca Stark suggested that Sychdyn Primary School could be asked to host a meeting at the end of the year and that the Head Teacher could perhaps provide an informal report on how transferred pupils were settling in.

A similar suggestion was also made by Councillor Carolyn Thomas for a meeting to be held at Ysgol Parc y Llan at a later date.

RESOLVED:

- (a) That the Forward Work Programme be updated and noted; and
- (b) That the Facilitator, in consultation with the Chair and Vice-Chair, be authorised to vary the Forward Work Programme between meetings, as the need arises.

23. MEMBERS OF THE PUBLIC AND PRESS IN ATTENDANCE

There was one member of the press in attendance.

(The meeting started at 2pm and ended at 3.30pm)

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Chairman

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EDUCATION & YOUTH OVERVIEW AND SCRUTINY

Date of Meeting	Thursday, 13th October 2016.
Report Subject	School Modernisation Update
Cabinet Member	Cabinet Member for Education and Youth
Report Author	Chief Officer (Education and Youth).
Type of Report	Strategic

EXECUTIVE SUMMARY

To inform Education and Youth Overview & Scrutiny Committee of progress of the School Modernisation Programme.

RECOMMENDATIONS

1	Education and Youth Overview & Scrutiny Committee is requested to note progress of the school Modernisation Programme.
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REPORT DETAILS

1.00	BACKGROUND AND CONSIDERATIONS
1.01	<p><u>BAND A 21st Century Schools Programme</u></p> <p>The Council have an agreed funding envelope with Welsh Government (WG) for its 21st Century Schools Band A programme of £64.2m. This is funded on a 50/50 basis between WG and the Council.</p>
1.02	<p>The Council has two capital projects approved at Full Business Case (FBC) stage by the WG, these are projects at Holywell Learning Campus and Deeside 6th.</p>

1.03	The construction projects at both Holywell Learning Campus and Deeside 6th have been delivered on time and within budget and they equate to £45.636 million of the funding £64.2 million funding. This leaves the balance of £18.564 million available to progress other projects agreed through the WG business case process.
1.04	<p>During August 2016, the project at Deeside 6th was handed over and was operational for the start of the new 2016 academic year.</p> <p>Phase 1 at Holywell Learning campus (buildings) was handed over August 2016, with pupils from the Holywell High School, Ysgol y Fron Junior School and Ysgol Perth y Terfyn Infants School transferring to the new facility in September 2016. External work at Holywell Learning Campus will continue and will be complete by March 2017 (see Appendix 1).</p>
1.05	<p>As of September 2016, Deeside 6th had 222 students on roll in its first annual cohort.</p> <p>The courses currently offered at Deeside 6th are noted in Appendix 2.</p>
1.06	<p><u>School Modernisation</u></p> <p>Statutory consultations have been undertaken at the following:</p> <ul style="list-style-type: none"> • John Summers High School – Change of age range from 11-18 to 11-16 by 31st August 2016 and closure of 11-16 School by 31st August 2017. • St David’s, Saltney - Change of age range from 11-18 to 11-16 by 31st August 2016. • Ysgol Maes Edwin – Proposal to close by 31st August 2016 • Ysgol Llanfynydd – Proposal to close by 31st August 2016 • Ysgol Mornant, Gwespyr Picton – Proposal to close by 31st August 2016.
1.07	<p>Proposals which involve post 16, are required under the legal framework of the School Organisation Code to be determined by the Welsh Minister.</p> <p>The following proposals have been determined recently:</p> <ul style="list-style-type: none"> • St Davids Saltney – Determined by the Welsh Minister in March 2016 • John Summers High School – Determined by the Welsh Minister on 31st August 2016.
1.08	<p>The governors and leadership at John Summers High School whilst understandably disappointed with the ministerial decision are focussed and fully engaged in ensuring appropriate transition arrangements for their pupils.</p> <p>Transition arrangements/meetings with John Summers High School and the local secondary school network continue as planned and previously reported.</p>

	<p>The Local Authority is also facilitating the next steps of support for the staff at the school.</p> <p>The Local Authority and the school community will look to redeploy employees into the school and council network wherever practicable.</p>
1.09	<p>Cabinet meeting on 19th April 2016 determined statutory closure of Ysgol Maes Edwin. This was verified by Full Council 10th May 2016. Similarly, Cabinet also determined statutory closure of Ysgol Llanfynydd at its April meeting.</p>
1.10	<p>Transition arrangements have been undertaken at both schools. Pupils, parents and staff have been supported through this process by governors, school leadership and by officers from the Council. The role of the governors and school leadership in assisting with pupil and staff transition is positively acknowledged.</p>
1.11	<p>The majority of pupils at Ysgol Llanfynydd transferred in September 2016, to Ysgol Parc y Llan. A small number of parents expressed a preference for and had received a place in other schools. As part of the transition plans pupils from both schools attended a shared residential visit. Additionally the governors at Ysgol Llanfynydd purchased laptops from their school fund for Ysgol Parc Y Llan and assistance was also provided by Ysgol Parc y Llan for pupil uniforms.</p>
1.12	<p>The majority of pupils from Ysgol Maes Edwin transferred in September 2016 to Ysgol Sychdyn CP, the governors of Ysgol Maes Edwin have supported through their school fund vouchers for all pupils to purchase new school uniform for their receiving schools.</p>
1.13	<p>In terms of the site and infrastructure both schools have been closed in accordance with Council process and arrangements have been made to secure the site and buildings. Both school sites have been declared surplus to educational requirements. Future use of both sites will be determined democratically through the Council's Asset Management process.</p>
1.14	<p>On 16th February 2016 Cabinet determined to support the commitment from the Governing Bodies of Ysgol Maes Garmon and Ysgol Mornant to develop and consult on a federation proposal.</p> <p>Consultation was undertaken in accordance with The Federation of Maintained Schools (Wales) Regulations.</p> <p>The federation will formally commence on 5th November 2016. Bronwen Hughes has been appointed as Executive Headteacher of the new Federation. The existing head at Ysgol Mornant will be retiring in December 2016. The Governors are advertising for the position of Deputy Headteacher to be based at the Ysgol Mornant.</p>

1.15	Separate reports will be presented to Cabinet and Overview and Scrutiny at the appropriate stage, regarding other previously commissioned informal reviews.
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2.00	RESOURCE IMPLICATIONS
2.01	There are sufficient staff resource in which to implement the revised programme within programme constraints and timelines.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	Consultations have been carried out, in accordance with the School Organisation Code and The Federation of Maintained schools (Wales) Regulations 2014.

4.00	RISK MANAGEMENT
4.01	A Programme Board is set up to oversee the implementation business plans and manage risks in close detail. High level risks will be reported to Programme Board, operational risks will be managed by the project team in accordance with agreed tolerances.

5.00	APPENDICES
5.01	Appendix 1 – Holywell Learning Campus & Deeside 6 th Appendix 2 – List of current courses offered at Deeside 6 th

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	None. Contact Officer: Damian Hughes, Senior Manager, School Planning and Provision Telephone: 01352 704135 E-mail: Damian.hughes@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
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7.01	<p>(1) School Organisation Code – The new School Standards and Organisation (Wales) Act 2013 makes Local Authorities responsible (rather than the Welsh Ministers prior to October 2013) for the determination of most statutory school organisation proposals that receive objections. Such provisions apply to any proposals published on or after 1st October 2013 that consider the establishment, discontinuance or otherwise significantly alter schools.</p> <p>The Council does this in line with the Welsh Government’s statutory School Organisation Code</p> <p>http://wales.gov.uk/docs/dcells/publications/130719-school-organisation-codes-en.pdf</p> <p>(2) Federation and Collaboration - The federation of schools is a legal process which enables schools to work together through a formal structured process by sharing a governing body that will make decisions in the best interest of all the schools, staff and pupils in that federation.</p> <p>The term federation is often used to describe many forms of collaboration between schools. The Statutory process of Federation is often referred to as “Hard Federation” An informal, non-statutory arrangement between schools is often called “soft federation” or collaboration, where schools have made a commitment to work together through some form of joint governance.</p> <p>http://gov.wales/docs/dcells/publications/140522-guidance-on-federation-of-schools-en.pdf</p>

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Ysgol Treffynnon & Ysgol Maes-Y-Felin





Ysgol Treffynnon







Ysgol Maes-Y-Felin



Awards & Nominations

- Construction Excellence in Wales 2016 - Winner of BIM Project of the Year 2016 (BIM – Building Information Modelling)
- North Wales Construction Framework (With Flintshire CC being part) - Construction Excellence in Wales 2016 – Winner of Integration & Collaborative Working Award

Links to Pictures of the presentation evening:

http://www.cewales.org.uk/files/9614/7272/6935/Final_English_Winners_Brochure.pdf

http://fotowales.photoshelter.com/gallery-image/Constructing-Excellence-in-Wales-Awards-2016/G0000bqkRk_m8G3Y/I00006cEWn9YMEec

http://fotowales.photoshelter.com/gallery-image/Constructing-Excellence-in-Wales-Awards-2016/G0000bqkRk_m8G3Y/I0000snALx021JY

http://fotowales.photoshelter.com/gallery-image/Constructing-Excellence-in-Wales-Awards-2016/G0000bqkRk_m8G3Y/I0000damoNrvYw6I

http://fotowales.photoshelter.com/gallery-image/Constructing-Excellence-in-Wales-Awards-2016/G0000bqkRk_m8G3Y/I0000itGvcrcmKQw

- Nominated for: CLAW Building of the Year 2016, November 2016.

Deeside Sixth – Campus Pictures & Official Opening









The Project in total cost £14,636,000, with £7,318,000 funded via the Welsh Government, with £3,659,000 each from the Council and Coleg Cambria.

79% of the construction costs have been spent within 30 mile radius, 33% of construction cost with County and 83% within Wales.

In addition to positives on local spend other community benefit activities have been undertaken as part of the construction project, examples such as:

- Curriculum enrichment within local secondary schools around construction
- Short term work placement for Coleg Cambria Students, Apprenticeship, work
- Work Experience, Jobs fair & meet the buyer events.

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Appendix 2

BTEC Sport - J. Walker
GCE A2 English Literature
GCE A2 Level Art & Design (Art, Craft & Design/Fine Art/Textile Design/3D Design)
GCE A2 Level Biology
GCE A2 Level Chemistry
GCE A2 Level English Language
GCE A2 Level Government & Politics
GCE A2 Level History
GCE A2 Level Law
GCE A2 Level Mathematics
GCE A2 Level Psychology
GCE A2 Level Sociology
GCE AS Art & Design (Art, Craft & Design/Fine Art/Textile Design/3D Design)
GCE AS Level Biology
GCE AS Level Business Studies
GCE AS Level Chemistry
GCE AS Level Drama & Theatre Studies
GCE AS Level Economics
GCE AS Level English Language
GCE AS Level English Literature
GCE AS Level French
GCE AS Level Further Mathematics
GCE AS Level Geography
GCE AS Level Government and Politics
GCE AS Level History
GCE AS Level ICT

Appendix 2

GCE AS Level Law
GCE AS Level Mathematics (Mechanics)
GCE AS Level Mathematics (Statistics)
GCE AS Level Mathematics for Double Maths
GCE AS Level Media Studies
GCE AS Level Physical Education
GCE AS Level Physics
GCE AS Level Product Design
GCE AS Level Psychology
GCE AS Level Religious Studies
GCE AS Level Sociology
GCE WJEC A2 Level Physical Education



EDUCATION AND YOUTH OVERVIEW AND SCRUTINY COMMITTEE

Date of Meeting	Thursday 13 October 2016
Report Subject	School Reserves as at March 2016
Cabinet Member	Cabinet Member for Education and Youth
Report Author	Chief Officer Education and Youth
Type of Report	Operational

EXECUTIVE SUMMARY

This report provides an analysis of the financial reserves held by schools in Flintshire as at the 31 March 2016.

The level of reserves held by Flintshire schools at the end of March 2016 was £2.424m. This was an increase of £66k (2.8%) in overall balances compared with the reserves held at the end of March 2015. The level of reserves as a percentage of the delegated budget was 2.61% compared with 2.75% the previous year.

Whilst primary school positive balances have generally been maintained, the secondary sector is struggling to balance their budgets. This is a pattern reported across Wales by members of the national education finance forum. The national statistics on school reserves are due to be published on 20 October 2016.

RECOMMENDATIONS

1	Members are requested to note the school balances as at the 31 March 2016.
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REPORT DETAILS

1.00	EXPLAINING THE SCHOOL RESERVES REPORT																											
1.01	The analysis of reserves for each school in Flintshire as at the end of March 2016 is shown at appendix 1.																											
1.02	Overall secondary school balances have moved from a deficit of £115k in March 2015 to a deficit position of £455k in March 2016, a movement of £340k. The range of balances is a surplus of £99k (John Summers High School and Mold Alun) to a deficit of £320k (Holywell High School). Five secondary schools have deficit balances. It is of concern that of the 12 secondary schools in Flintshire, 8 are forecasting to be in a deficit position by the end of the current financial year.																											
1.03	<p>Primary School balances have increased by £467k (21%) to £2.682m. The range of balances is between a surplus of £113k to a deficit of £26k. There were 8 primary schools with deficits totalling £103k compared to March 2015 when there were 7 schools with deficits totalling £90k. There were 25 primary schools with balances greater than the £50k limit referenced in the School Funding Wales Regulations 2010 compared with 20 the previous year. The spread of primary school balances greater than the £50k limit is shown in the table below.</p> <table border="1" data-bbox="456 1070 1273 1686"> <thead> <tr> <th data-bbox="456 1070 836 1137">Balances</th> <th colspan="2" data-bbox="836 1070 1273 1137">Numbers</th> </tr> <tr> <td></td> <th data-bbox="836 1137 979 1189">14/15</th> <th data-bbox="979 1137 1273 1189">15/16</th> </tr> </thead> <tbody> <tr> <td data-bbox="456 1189 836 1240">£50 - £59k</td> <td data-bbox="836 1189 979 1240">7</td> <td data-bbox="979 1189 1273 1240">8</td> </tr> <tr> <td data-bbox="456 1240 836 1292">£60- £69k</td> <td data-bbox="836 1240 979 1292">7</td> <td data-bbox="979 1240 1273 1292">3</td> </tr> <tr> <td data-bbox="456 1292 836 1344">£70- £79k</td> <td data-bbox="836 1292 979 1344">2</td> <td data-bbox="979 1292 1273 1344">6</td> </tr> <tr> <td data-bbox="456 1344 836 1395">£80- £89k</td> <td data-bbox="836 1344 979 1395">1</td> <td data-bbox="979 1344 1273 1395">5</td> </tr> <tr> <td data-bbox="456 1395 836 1447">£90- £100k</td> <td data-bbox="836 1395 979 1447">1</td> <td data-bbox="979 1395 1273 1447">1</td> </tr> <tr> <td data-bbox="456 1447 836 1498">100k +</td> <td data-bbox="836 1447 979 1498">2</td> <td data-bbox="979 1447 1273 1498">2</td> </tr> <tr> <td data-bbox="456 1498 836 1550">Total numbers</td> <td data-bbox="836 1498 979 1550">20</td> <td data-bbox="979 1498 1273 1550">25</td> </tr> </tbody> </table>	Balances	Numbers			14/15	15/16	£50 - £59k	7	8	£60- £69k	7	3	£70- £79k	2	6	£80- £89k	1	5	£90- £100k	1	1	100k +	2	2	Total numbers	20	25
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£80- £89k	1	5																										
£90- £100k	1	1																										
100k +	2	2																										
Total numbers	20	25																										
1.04	Specialist school balances have decreased by £62k.																											
1.05	<p>Surplus Balances</p> <p>In accordance with the Authority's Scheme for Financing Schools governing bodies must provide a statement on how they intend to use any surplus over the £50k for primary schools and over £100k for secondary schools and specialist schools. The Authority also requires a statement from schools as to the use that the governing body proposes to make of a</p>																											

	<p>surplus in the school balance which exceeds 5% of the school budget share or £10,000, whichever is the greater.</p> <p>The Schools Accounting Team request and scrutinise this information paying particular attention to those schools with balances over £50k/£100k.</p>
1.06	<p>The Scheme for Financing Schools has been reviewed recently and the treatment of surplus balances has been the subject of a vigorous debate by the Schools Budget Forum in recent meetings.</p> <p>It has been agreed that the scheme will be revised to place more onus on governing bodies to justify holding a balance which exceeds 5% of a school's delegated budget and is over the £50k threshold. This will be achieved by attendance of the Finance Manager or Schools Accountant at a governing body meeting. Where there is no justification for holding a balance or the balance has not been planned but has arisen fortuitously steps will be taken to claw back the funding.</p>
1.07	<p>Deficit Balances</p> <p>Governors have no legal right to set a deficit budget without the consent of the Authority and should not presume that such consent will be granted. However, the Authority will consider approving a licensed deficit to a school where it agrees that there are circumstances in which it would be unreasonable for that school to balance its budgets in the current financial year.</p> <p>Outside this provision, schools should ensure that total planned expenditure for the financial year should not exceed the budget share, adjusted by amounts carried forward from the previous financial year. The Authority has no power to write off the deficit balance of any school.</p> <p>Deficit balances are carried forward every year by the deduction of the relevant amounts from the following year's budget share.</p> <p>The Authority has developed a template for schools to complete if they are anticipating that they will go into a licensed deficit position. This is attached at Appendix 2.</p>

2.00	RESOURCE IMPLICATIONS
2.01	The impact of continuing austerity measures on the financial resilience of schools is an area of concern.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	A school balances report was taken to the September meeting of the Flintshire Schools Budget Forum.

4.00	RISK MANAGEMENT
4.01	As funding levels to schools decrease as a consequence of the austerity measures facing local government there is a risk that more schools will slip into a deficit position. The Schools Accounting Team have developed a risk rating process to identify schools where the financial position is a cause for concern.
4.02	Schools forecasting a significant deficit position will be required to apply for a licensed deficit. The application will be reviewed by the Finance Manager and approval granted by the Chief Officer and Corporate Finance Manager.
4.03	Additional support is being provided to schools with significant financial pressures over and above the level of the Service Level Agreement.
4.04	If requested by the Chief Education Officer schools are required to explain their financial position as part of the Schools Standard Monitoring process.

5.00	APPENDICES
5.01	<u>Appendix 1 Summary of School Reserves as at September 2016</u>
5.02	<u>Appendix 2 Licensed Deficit Application Template</u>

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	None. Contact Officer: Lucy Morris, Finance Manager Telephone: 01352 704016 E-mail: Lucy.morris@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
7.01	School Reserves Reserves are sums of money that schools carry forward from one year to the next. They arise from underspends and overspends against school allocations over time. Schools are responsible for managing their own finances. The level of reserves held by an individual school will depend on a number of factors. These will include the timing of receipt of income and of payments, and the level of contingency fund the school governing body considers appropriate and the particular plans each school has for expenditure.

School Balances at at March 2016

Code	School	School Budget 2015/16	2015/16 Final Balance	% (Under) / Overspent against delegated budget
EPD123	BRYNFORD CP	283,638	38,232	13.1%
EPD125	BUCKLEY WESTWOOD CP	707,098	(1,566)	-0.2%
EPD127	BUCKLEY SOUTHDOWN	1,161,178	72,809	6.3%
EPD129	BUCKLEY MOUNTAIN LN	1,270,016	(20,115)	-1.6%
EPD134	CAERWYS VP	271,147	23,914	8.5%
EPD135	CARMEL CP	583,886	25,062	4.3%
EPD145	YSGOL Y FOEL	292,114	32,656	10.9%
EPD151	YSGOL PARC Y LLAN	374,961	53,592	13.9%
EPD156	BRYN DEVA	860,675	19,682	2.3%
EPD159	GOLFTYN CP	1,292,900	66,696	5.1%
EPD161	WEPRE CP	1,068,867	111,496	10.4%
EPD162	CAE'R NANT	1,130,099	51,252	4.5%
EPD175	DRURY CP	426,474	(21,858)	-5.1%
EPD181	EWLOE GREEN	1,205,401	91,976	7.5%
EPD185	BRYN GARTH CP	366,402	33,942	8.9%
EPD186	FLINT CORNIST DRIVE	945,119	85,282	8.8%
EPD187	YSGOL CROES ATTI	707,354	(20,642)	-2.9%
EPD188	FLINT GWYNEDD JR	1,317,678	39,845	3.0%
EPD189	FLINT ST MARYS RC	978,944	70,786	7.1%
EPD191	MAES EDWIN CP	298,845	60,664	19.7%
EPD201	GREENFIELD CP	877,663	30,056	3.4%
EPD202	GRONANT CP	262,708	3,576	1.3%
EPD203	GWERNAFFIELD CP	393,933	78,549	19.5%
EPD204	GWERNYMYNYDD CP	251,138	30,993	12.3%
EPD209	GWESPYR PICTON	266,176	32,983	12.0%
EPD215	HAWARDEN VILLAGE	1,257,274	19,582	1.6%
EPD218	HAWARDEN PENARLAG	649,941	27,335	4.2%
EPD221	HR KINNERTON DERWEN	629,624	45,525	7.2%
EPD223	YSGOL Y FRON JR	621,444	75,303	11.9%
EPD224	PERTH Y TERFYN INF	431,414	28,123	6.5%
EPD225	ST WINEFRIDES RC	507,221	(26,421)	-5.1%
EPD226	YSGOL GWENFFRWD	725,044	42,634	5.9%
EPD227	YSGOL ESTYN HOPE	741,620	89,762	11.9%
EPD245	LEESWOOD CP	490,582	25,364	5.0%
EPD246	LIXWM CP	275,867	38,547	13.6%
EPD263	LLANFYNYDD CP	258,505	43,892	16.4%
EPD287	MOLD YSG GLANRAFON	1,072,747	39,446	3.6%
EPD288	MOLD BRYN COCH	2,068,934	41,714	2.0%
EPD289	MOLD YSG BRYN GWALI	814,555	89,114	10.7%
EPD291	MOLD ST DAVIDS RC	375,607	28,329	7.4%
EPD292	MOSTYN BRYN PENNANT	477,068	61,869	12.6%
EPD301	NANNERCH VP	262,662	(5,969)	-2.3%
EPD302	NERCWYS VP	243,157	37,684	14.6%
EPD305	NORTHOP OWEN JONES	390,328	13,200	3.3%
EPD306	NORTHOP HALL CP	576,815	56,476	9.6%
EPD327	YSGOL PENYFFORDD	782,727	50,670	6.4%
EPD331	PENTROBIN VP	344,078	(2,588)	-0.7%
EPD344	QUEENSFERRY CP	691,057	82,961	11.8%
EPD355	RHOS HELYG CP	500,969	30,489	5.9%

School Balances at at March 2016

EPD381	SALTNEY ST ANTHONYS	558,653	70,761	12.4%
EPD382	SALTNEY FERRY CP	475,861	40,780	8.4%
EPD383	SALTNEY WOOD MEM	610,130	7,713	1.2%
EPD384	SANDYCROFT CP	1,008,349	45,315	4.4%
EPD385	SEALAND CP	662,269	34,546	5.1%
EPD386	ST ETHELWOLDS VP	382,879	14,660	3.7%
EPD389	VEN EDWARD MORGAN	864,881	41,833	4.8%
EPD391	TY FYNNON	1,043,318	82,521	7.8%
EPD394	SYCHDYN CP	478,601	23,810	4.8%
EPD406	TRELAWNYD VP	358,642	56,206	15.7%
EPD407	TRELOGAN CP	266,019	19,671	7.2%
EPD409	YSG TERRIG TREUDDYN	266,393	19,011	7.1%
EPD421	WHITFORD VP	373,312	12,833	3.4%
EPD422	ABERMORDDU	675,597	51,949	7.5%
EPD423	BAGILLT GLAN ABER	451,996	58,579	12.7%
EPD424	BAGILLT MERLLYN	568,355	(4,279)	-0.7%
EPD425	BROUGHTON CP	1,372,789	70,476	5.0%
EPD426	YSGOL MYNYDD ISA	1,842,803	112,887	6.1%
	TOTAL	45,044,501	2,682,174	5.95%

Secondary

Code	School	School Budget 2015/16	2015/16 Final Balance	% (Under) / Overspent against delegated budget
ESD503	BUCKLEY ELFED HS	2,465,855	(43,879)	-1.8%
ESD509	CONNAHS QUAY HIGH	3,662,570	(84,622)	-2.3%
ESD511	JOHN SUMMERS HIGH	1,855,394	99,861	5.4%
ESD515	FLINT HIGH	3,104,177	48,484	1.6%
ESD517	RICHARD GWYN	3,536,338	(180,194)	-5.1%
ESD521	HAWARDEN HIGH	4,653,841	75,834	1.6%
ESD523	HOLYWELL HIGH	2,002,590	(320,311)	-16.0%
ESD525	CASTELL ALUN HIGH	5,170,467	71,813	1.4%
ESD529	MOLD ALUN HIGH	6,619,184	99,351	1.5%
ESD531	YSGOL MAES GARMON	2,043,664	(293,363)	-14.4%
ESD533	ARGOED HIGH	2,629,382	46,981	1.8%
ESD551	ST DAVIDS HIGH	2,308,753	24,822	1.1%
	TOTAL	40,052,213	(455,225)	-1.1%

Special

Code	School	School Budget 2015/16	2015/16 Final Balance	% (Under) / Overspent against delegated budget
ETD601	YSGOL PEN COCH	1,651,085	30,403	1.8%
ETD602	YSGOL MAES HYFRYD	2,100,981	166,387	7.9%
	TOTAL	3,752,066	196,790	5.2%

GRAND TOTAL	88,848,780	2,423,738	2.6%
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Flintshire County Council Licensed Deficit Application and Recovery Plan

School Name

What level of deficit are you applying for:-

<u>2016/2017</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020/2021</u>
<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
£0,000	£0,000	£0,000	£0,000	£0,000

There is an expectation that schools will recover deficit budgets within 3 years and in exceptional circumstances 5 years. Please document the reasons in the box below if the deficit application exceeds 3 years. Please note that where a school applies for a deficit recovery plan in excess of 3 years further authorisation is required from the Chief Education Officer and Chief Finance Officer.

Reason for Deficit

Please include in this section the reasons for the deficit budget and the circumstances leading up to the current position

Recovery Plan

Please include in this section a detailed narration of the recovery plan including the action to be taken and detailed timescales which link in with your agreed projections as approved by your governing body. (Please attach a copy of the minutes from your finance sub-committee as evidence of approval)

<i>Action</i>	<i>Target Date</i>	<i>Value of Saving £</i>

Additional Information to support your request for an agreed deficit.

Please attach your detailed budget plan using the deficit recovery plan excel spreadsheet.

School

Signed _____ Headteacher Date _____

Signed _____ Chair of the Governing Body Date _____

Signed _____ Chair of the Finance Committee Date _____

Authority

Signed _____ Chief Education Officer Date _____

Signed _____ Finance Manager (Education) Date _____

Signed _____ Chief Finance Officer Date _____

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EDUCATION & YOUTH OVERVIEW & SCRUTINY COMMITTEE

Date of Meeting	Thursday 13 th October 2016
Report Subject	Quarter 1 Improvement Plan Monitoring Report
Cabinet Member	Cabinet Member for Education
Report Author	Chief Executive Chief Officer – Education & Youth
Type of Report	Strategic

EXECUTIVE SUMMARY

The Improvement Plan for 2016/17 was adopted by the Council on 14th June, 2016.

This report presents the monitoring of progress for the first quarter of the Improvement Plan 2016/17 priority 'Skills and Learning' relevant to the Education and Youth Overview and Scrutiny Committee.




Flintshire is a high performing Council as evidenced in previous Improvement Plan monitoring reports as well as in the Council's Annual Performance Reports. This Quarter 1 monitoring report for the 2016/17 Improvement Plan is also a positive report, with the majority of activities being assessed as making good progress 83% and likely to achieve the desired outcome 83%. In addition, 50% of the performance indicators met or exceeded target for the quarter. Risks are also being successfully managed with the majority being assessed as moderate (71%).

This report is an exception based report and therefore detail focuses on the areas of under-performance.

RECOMMENDATIONS

1	That the Committee consider the Quarter 1 Improvement Plan monitoring report for the Skills and Learning priority to monitor under performance and request further information as appropriate.
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REPORT DETAILS

1.00	EXPLAINING THE IMPROVEMENT PLAN MONITORING REPORT
1.01	<p>The Improvement Plan monitoring report gives an explanation of the progress being made towards the delivery of the impacts set out in the 2016/17 Improvement Plan. The narrative is supported by performance indicators and/or milestones which evidence achievement. In addition, there is an assessment of the strategic risks and the level to which they are controlled.</p>
1.02	<p>Analysis of performance against the Improvement Plan measures is undertaken using trend arrows.</p> <p>Analysis of trend performance (against previous quarters, or against the same quarter of the previous year for Quarter 1) is shown with an arrow;</p> <ul style="list-style-type: none"> • To indicate upward trend  • To indicate downward trend  • To indicate no change 
1.03	<p>Monitoring our Activities</p> <p>Each of the sub-priorities have high level activities which are monitored over time. 'Progress' monitors progress against scheduled activity and has been categorised as follows: -</p> <ul style="list-style-type: none"> • RED: Limited Progress – delay in scheduled activity; not on track • AMBER: Satisfactory Progress – some delay in scheduled activity, but broadly on track • GREEN: Good Progress – activities completed on schedule, on track <p>A RAG status is also given as an assessment of our level of confidence at this point in time in achieving the 'outcome(s)' for each sub-priority. Outcome has been categorised as: -</p> <ul style="list-style-type: none"> • RED: Low – lower level of confidence in the achievement of the outcome(s) • AMBER: Medium – uncertain level of confidence in the achievement of the outcome(s) • GREEN: High – full confidence in the achievement of the outcome(s)
1.04	<p>In summary our overall progress against the high level activities is: -</p> <p>ACTIVITIES PROGRESS</p> <ul style="list-style-type: none"> • We are making good (green) progress in 10 (83%). • We are making satisfactory (amber) progress in 2 (17%). • We are making limited progress (red) in 0 (0%).

	<p>ACTIVITIES OUTCOME</p> <ul style="list-style-type: none"> • We have a high (green) level of confidence in the achievement of 10 (83%). • We have a medium (amber) level of confidence in the achievement of 2 (17%). • We have a low (red) level of confidence in the achievement of 0 (0%).
1.05	<p>Monitoring our Performance</p> <p>Analysis of performance against the Improvement Plan performance indicators is undertaken using the RAG (Red, Amber Green) status. This is defined as follows: -</p> <ul style="list-style-type: none"> • RED equates to a position of under-performance against target. • AMBER equates to a mid-position where improvement may have been made but performance has missed the target. • GREEN equates to a position of positive performance against target.
1.06	<p>Analysis of current levels of performance for those PIs which are measured quarterly and where performance could be compared with target, shows the following: -</p> <ul style="list-style-type: none"> • 1 (50%) had achieved a green RAG status • 0 (0%) had achieved an amber RAG status • 1 (50%) had achieved a red RAG status
1.07	<p>Analysis of the trend for those indicators where performance could be compared with the Q1 period of 2015/16, shows:</p> <ul style="list-style-type: none"> • 1 (50%) had improved • 0 (0%) had remained at the same level • 50 (50%) had downturned
1.08	<p>The one performance indicator that showed a red RAG status is:-</p> <p>The percentage of young people above school age in the youth justice system that are offered 16+ ETE Q1 Target 55 - Q1 Actual 40</p> <p>The cohort that meets the criteria for the indicators is small - only one young person in the school age category, and 5 in the above school age category. Of those in the above school age cohort, one had no ETE provision at all. Overall however, performance is improving in this area, and the closer links that have been developed between the Youth Justice Service and Education have resulted in more satisfactory outcomes for young people.</p>
1.09	<p>Monitoring our Risks</p> <p>Analysis of the current risk levels for the strategic risks identified in the Improvement Plan is as follows: -</p> <ul style="list-style-type: none"> • 0 (0%) is insignificant (green) • 0 (0%) are minor (yellow)

	<ul style="list-style-type: none"> • 5 (71%) are moderate (amber) • 2 (29) are major (red) • 0 (0%) are severe (black)
1.10	<p>The 2 major (red) risks are:</p> <p>Number of school places not matching the changing demographics Reducing school places via School organisation change has a long timeline before reductions of unfilled places are released, and continues to be an on-going function. To supplement this the Council continue to work closely with schools to consider innovative ways for reduction in capacity on a school by school basis, with the objective of meeting national targets of around 10% unfilled in all sectors. The recent School Organisation Change determinations, will result in a reduction in unfilled places across both primary and secondary sectors. This will be required post School September Statistical returns.</p> <p>Limited funding to address the backlog of known repair and maintenance works in Education & Youth assets Continuation of school Modernisation programme is the only conceivable way of addressing the repair and maintenance backlog. Additionally the programme continuation will also support:</p> <ul style="list-style-type: none"> i) A reduction of unfilled places; ii) Provide a more efficient school estate and concentrate resources on teaching by removal of unwanted fixed costs in infrastructure and leadership. <p>Ensure that the condition and suitability of the school estate is improved.</p>

2.00	RESOURCE IMPLICATIONS
2.01	The Council's Medium Term Financial Plan is aligned to resource the priorities of the Improvement Plan.
2.02	Resources to produce the progress and trend analysis reports has reduced significantly through the use of the CAMMS system.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	Overview and Scrutiny Committees have been involved in quarterly performance progress reports. The Audit Committee receives twice yearly Improvement Plan risk reports.

4.00	RISK MANAGEMENT
4.01	Progress against the risks identified in the Improvement Plan have been reported on for Quarter 1 and the detail is included in the report at Appendix 1.

5.00	APPENDICES
5.01	Appendix 1 – Quarter 1 Improvement Plan Monitoring Report – Skills and Learning

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	None. Contact Officer: Ceri Shotton Telephone: 01352 702305 E-mail: ceri.owen@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
7.01	Improvement Plan: the document which sets out the annual priorities of the Council. It is a requirement of the Local Government (Wales) Measure 2009 to set Improvement Objectives and publish an Improvement Plan.
7.02	CAMMS: is an integrated planning, risk management and programme / project management and reporting software. It was purchased in April 2015 and work to commence implementation began in May; focusing initially on the Council’s Improvement Plan and the Portfolio of Social Services.
7.03	Headings: ‘Pre. Year Period Actual’: Performance Indicators are compared back to the same quarter of the previous reporting year.
7.04	Trend Arrows: An upward trend arrow doesn’t necessarily mean an improvement in performance and nor does a downward trend necessarily mean a reduction in performance. The trend arrows relate to the target set, so if a target is, for example, to reduce sickness absence and the reported actual is less than the previous quarter, a downward trend arrow would be generated, even though the performance has actually improved because less people are off sick. The improved performance will be shown in the RAG status (as detailed below) as green.
7.05	Risk Matrix: Risks are now assessed using the improved approach to risk management endorsed by Audit Committee in June 2015. Paragraph 6.03 contains a link to the Audit Committee report which outlines the new approach, including the use of a new and more sophisticated risk

assessment matrix which provides greater opportunities to show changes over time.

Risk Likelihood and Impact Matrix

Impact Severity	Catastrophic	Y	A	R	R	B	B
	Critical	Y	A	A	R	R	R
	Marginal	G	Y	A	A	A	R
	Negligible	G	G	Y	Y	A	A
		Unlikely (5%)	Very Low (15%)	Low (30%)	Significant (50%)	Very High (65%)	Extremely High (80%)
Likelihood & Percentage of risk happening							

The new approach to risk assessment was created in response to recommendations in the Corporate Assessment report from the Wales Audit Office and Internal Audit.



Quarter 1 Improvement Plan Progress Report Skills and Learning



Flintshire County Council
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Print Date: 23-Sep-2016

4 Skills and Learning



Actions

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.1.1 Work with the public, private and voluntary sectors to maximise the number of apprenticeships, traineeships and work experience opportunities.	Jeanette Rock - Principal Education Officer Inclusion	In Progress	01-Apr-2016	31-Mar-2017	40.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

Work has continued to build on the progress made in the previous year. The Flintshire Apprenticeship Academy is established and partnership working with Future Works is underway. Opportunities to capitalise on apprenticeships, traineeships and work experience are being maximised through a range of forums, events and partnership working. Flintshire Business Week (September 2016) has a specific seminar focusing on this priority and information regarding local and regional opportunities for young people is collated into a Careers Wales newsletter which is circulated regularly to Flintshire schools. The European Social Funded project TRAC began in April 2016. This focuses on providing bespoke intervention to young people between 11 and 19 who are at risk of becoming NEET (Not in Education, Employment or Training). Careers Wales is a partner agency for this project and have supported improved access to suitable opportunities based on information gained from both employers, education establishments and the young people themselves. Coleg Cambria are also a partner within TRAC, and this has afforded regular discussion regarding the suitability of the opportunities currently on offer and also identification of barriers to access. Alongside TRAC, the Council has targeted its resources at supporting young people to maintain their engagement, either through individual personal support or coordination of the provision and liaison between the relevant partners.



Last Updated: 05-Sep-2016

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.1.2 Increase training and apprenticeship opportunities through the Future Works Flintshire Apprenticeship Academy and Major Capital programmes.	Sean O'Donnell - Contract Surveyor	In Progress	01-Apr-2016	31-Mar-2017	25.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

All Programmes have continued into the New Financial Year meaning the training and apprenticeship opportunities have been retained to continue working on these schemes. It is positive to note that the number of jobs and apprenticeships continues to improve and future progress will be maintained through the new Flintshire Apprentice Academy.

Last Updated: 13-Sep-2016



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.1.3 Support the Young Entrepreneur Programme with the Flintshire Business Entrepreneurship Network.	Sharon Jones - Communities First Cluster Delivery Manager East	In Progress	01-Apr-2016	31-Mar-2017	50.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

Positive progress has been made in Supporting the Young Entrepreneur Programme, Communities First have been engaging with hard to reach groups and those who are NEET and at risk of offending 16+ in delivering Explore Enterprise workshops through engaging with positive entrepreneur role models who inspire and build confidence skills. The workshops also cover the ACRO skills (having a positive ATTITUDE, great CREATIVITY skills, very good RELATIONSHIP skills, and brilliant ORGANISATIONAL skills). The workshops also covered encouraging self-belief and positive thinking, inspiring and motivation to realise that they are in control of their own future, educating about 'being your own boss', the realities, highs, lows, risks and rewards, drawing out entrepreneurial characteristics and encouraging the students to reflect on them, stimulating entrepreneurial behaviour; spotting opportunities and thinking creatively. The groups I have been working with are Groundworks Greenteam, and the Flintshire Youth Resilience Team. A pilot project has been delivered within two junior schools with Theatr Clwyd aimed at creative ideas, presentation skills, teamwork the success of this project will now be delivered to a further ten schools in Communities First areas.

Last Updated: 13-Sep-2016

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ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.1.4 Further develop the Youth Engagement and Progression work programme for learners in danger of disengaging through: <ul style="list-style-type: none"> o Targeting vocational and employability skills o Enhancing personal support, including coaching, mentoring and help with transition o Realise the benefits of regional European Social Fund Programmes o Increasing the use of release on temporary licence (ROTL) to better engage with post-custody education, training and employment prior to release. 	Jeanette Rock - Principal Education Officer Inclusion	In Progress	01-Apr-2016	31-Mar-2017	50.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

Work continues in line with the Welsh Government Youth engagement and Progression Framework requirements. Regular meetings are scheduled with schools and other education providers and are attended by a range of appropriate support agencies. The Learner Profiling Tool is used to identify young people at risk and a range of options are considered an a package of support determined. A database of local and regional services/provision has been developed and maintained to facilitate access to a range of varied opportunities, focusing on the development of interpersonal and employability skills. A menu of vocational courses has been established with the local college and work-based learning providers and funding is available to support more bespoke packages for individuals with more significant needs. Additional support, guidance and provision is now available through the European Social

Funded project TRAC which began in April 2016. This targets young people between the ages of 11 and 19 who are at risk of disengagement. TRAC is a 2 year partnership project between Wrexham County Borough Council, Coleg Cambria and Careers Wales and as such has the resources to provide a range of effective support to targeted young people.

Last Updated: 19-Sep-2016



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.2.1 Working effectively with the Regional School Improvement Service (GwE) to: <ul style="list-style-type: none"> ▷ Develop leadership capacity in schools through school modernisation and regional working; ▷ Share best teaching practice and resources across schools most in need; ▷ Identify and target support for those schools most in need; ▷ Develop the capacity of schools to respond to national initiatives and curriculum reforms; and ▷ Improve skills in digital literacy, literacy and numeracy 	Claire Homard - Principal Education Officer Primary	In Progress	01-Apr-2016	31-Mar-2017	25.00%	 GREEN	 GREEN

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ACTION PROGRESS COMMENTS:

Individual schools are targeted via their Challenge Adviser for additional support where underperformance has been identified. Schools causing the greatest concern are monitored by the School Performance Monitoring Group of senior officers of the LA and GwE. A reduction of the number of primary schools scrutinised by this group is expected to reduce significantly in Q2.

Last Updated: 20-Sep-2016



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.2.2 Reducing the impact of poverty and disadvantage, including through the Families First Programme (2015-17) and Flintshire's Integrated Youth Services Strategy, (2014-18), 'Delivering Together_	Ann Roberts - Families First Lead / Youth Services Manager	In Progress	01-Apr-2016	31-Mar-2017	80.00%	 AMBER	 AMBER

ACTION PROGRESS COMMENTS:

WG has announced a full re commission of the Families First programme w.e.f. April 2017. The lead officer is developing a competitive dialogue process. WG will announce the new

budgets in early January 2017. The re focus is on parenting, young people provision and disability element. The programme re shape is in hand and will feed in to organisation redesign principles and will enhance the provision towards the Health and Social Service and wellbeing Act (Wales) 2014. Further progress update will be provided in January 2017.

Last Updated: 19-Sep-2016



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.2.3 Improving outcomes for Looked After Children and young people exiting the Youth Justice System	Ann Roberts - Families First Lead / Youth Services Manager	In Progress	01-Apr-2016	31-Mar-2017	70.00%	 AMBER	 AMBER

ACTION PROGRESS COMMENTS:

Following a period of reduced performance in 2015/16 due to staffing issues, a renewed focus has been given to delivering ETE options. Activities have including action plan delivered by the Exec Management Board and supported by Youth Justice Board Cymru. An internal review of recording and monitoring procedures has embedded robust recording into the system data collection. The confirmation of the proactive education coordinator in post within the new Integrated Youth Provision service (IYP) and the enhanced role of the educational panel within the IYP and improved partnerships with the 3rd sector Symud Ymlaen organisation has enhanced delivery. The Youth Engagement Progression Framework (YEPF) and key workers in resilience project as part of IYP / the YEPF coordinator and TRAC team as part of the 14-19 Network have also supported this delivery.

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Last Updated: 19-Sep-2016

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.2.4 Continuing to implement Band A of the 21st Century Schools Programme.	Damian Hughes - Senior Manager, School Planning & Provision	In Progress	01-Apr-2016	31-Mar-2017	50.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

Approved 21st Century schools programme Band A projects are Deeside 6th, Coleg Cambria and Holywell Learning Campus. The construction project at Coleg Cambria is complete and was handed over in August 2016, Deeside 6th is now operational as of Sept 2016. Phase 1 of the construction project at Holywell Learning Campus is complete and was handed over in August 2016. The primary and secondary schools have moved into their in facility as of Sept 2016.)Phase 2 9demolition of high school and external play areas0 will complete in March 2017. Proposed Schemes at Conna's Quay High School and Penyffordd, have been approved in principal by WG. Projects now have to navigate the WG business case process, capital funding is released at Full Business case stage. Anticipated programme as follows: Conna's Quay High School: Contractor engagement November 2016. Anticipated construction start: Aug 2017, anticipated completion: Feb 2019. Penyffordd: Contractor engagement: January 2017, Anticipated construction start: January 2018, completion phase 1 July 2019, phase 2 December 2019. Implementation plan for the next stage of School Modernisation approved by Cabinet in June 2015. Review Results: John Summers High school: Closure of 16-18, 31st Aug 2016, closure of 11-16, 31st August 2017 Ysgol Maes Edwin - Closed 31st Aug 2016 Ysgol Llanfynydd - Closed 31st Aug 2016 Ysgol Mornant, Picton - will Federate with Ysgol Maes Garmon, November 2016 Review at Nercwys VA school - Planned paper to October 2016 Cabinet Review at Brynford, Lixwm and Rhosesmor - Planned paper to Cabinet November 2016.

Last Updated: 15-Sep-2016



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.2.5 Developing and implementing a plan for the next phase of Schools Modernisation, through the 21st Century Schools (Band B) programme.	Damian Hughes - Senior Manager, School Planning & Provision	In Progress	01-Apr-2016	31-Mar-2017	50.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

Welsh Government (WG) have confirmed its commitment that there will be a Band B, 21st Century programme to follow band A, this is likely between 2019 to 2024. Local Authorities in Wales are awaiting further confirmation and detail from WG, in terms of the available funding, criteria and intervention rate. Modelling and preparatory work around options and affordability of a forward band B programme is being undertaken

Last Updated: 15-Sep-2016



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ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.2.6 Securing a sustainable strategy for repairs and maintenance of school buildings.	Damian Hughes - Senior Manager, School Planning & Provision	In Progress	01-Apr-2016	31-Mar-2017	20.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

Continuation of the school modernisation programme will support the following: Reduction in unfilled spaces Securing a sustainable strategy for Repairs and Maintenance (i.e will reduce backlog maintenance) Provide and efficient school estate Remove mobile classroom provide Improve condition and Suitability of the school estate Ensure the right number of schools in the right places. Additionally, capital business cases for capital improvement and R & M projects in schools will be submitted via the Council's business case process for consideration.



Last Updated: 15-Sep-2016

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.2.7 Securing a sustainable set of transport policies and efficient delivery practices.	Damian Hughes - Senior Manager, School Planning & Provision	Completed	01-Apr-2016	31-Mar-2017	100.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

Consultants were engaged by the Authority to provide options for efficiencies for home to school transport, both operational and via policy change. An Officer and Member task and finish group was set up to consider options and reported back through the democratic process. Cabinet meeting held on the 21st June 2016, when they considered the recommendations of the School Transport Task & Finish Group:- RESOLVED: That if approval is given for areas of discretionary transport provision to be considered for further policy change in the future, the recommendations of the School Transport Task and Finish Group be supported by Cabinet.

Last Updated: 15-Sep-2016




ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.2.8 Developing an effective local approach to national inclusion reforms.	Jeanette Rock - Principal Education Officer Inclusion	In Progress	01-Apr-2016	31-Mar-2017	30.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

The Welsh Government (WG) programme of reforms for Additional Learning Needs continues to develop. The Bill is due to be presented during the Autumn Term 2016 with the changes to be implemented by 2018. At this time, Person Centred Planning (PCP) is the only area of the reforms that has been confirmed and funding has been allocated by WG to support a training programme for this. Flintshire's Education Psychology Service have developed and implemented a training programme to ensure all schools have accessed initial training (this was completed in July 2016). The next stage of the programme has been to identify Beacon schools who are fully embracing and embedding PCP into their practice and these are being supported so that their effective practice and expertise can be shared across the county. The draft Code of Practice for ALN is due to be released during the Autumn Term 2016 and this alongside the Bill will inform the next steps in terms of preparing schools for the reforms.




Last Updated: 19-Sep-2016

Performance Indicators

KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
IP4.2.1M22 The percentage of young people of school age in the youth justice system that are offered 25 hours ETE	33	100	40	 GREEN		100	40	 GREEN

Lead Officer: Chris Clarke - Youth Justice Service Manager
Reporting Officer: Louisa Greenly - Performance Management & Information Officer
Aspirational Target:
Progress Comment: The cohort that meets the criteria for the indicators is small ' only one young person in the school age category, and 5 in the above school age category. Of those in the above school age cohort, one had no ETE provision at all. Overall however, performance is improving in this area, and the closer links that have been developed between the Youth Justice Service and Education have resulted in more satisfactory outcomes for young people.

Last Updated: 30-Aug-2016




KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
IP4.2.1M23 The percentage of young people above school age in the youth justice system that are offered 16+ ETE	60	40	55			40	55	

Lead Officer: Chris Clarke - Youth Justice Service Manager
Reporting Officer: Louisa Greenly - Performance Management & Information Officer
Aspirational Target:
Progress Comment: The cohort that meets the criteria for the indicators is small ' only one young person in the school age category, and 5 in the above school age category. Of those in the above school age cohort, one had no ETE provision at all. Overall however, performance is improving in this area, and the closer links that have been developed between the Youth Justice Service and Education have resulted in more satisfactory outcomes for young people.

Last Updated: 30-Aug-2016

RISKS

Strategic Risk

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Local employers and learning providers do not work closely enough to identify and meet the skills based needs of the future	Jeanette Rock - Principal Education Officer Inclusion	Claire Homard - Principal Education Officer Primary				Open

Potential Effect:
Management Controls:
Progress Comment: Flintshire County Council Officers are engaged with local employers and learning providers through a variety of forums which provide the opportunities to consider and review the skills required and demonstrated by employees. The risks exist around ensuring the information gained from these forums leads to changes in provision where required.
 Last Updated: 19-Sep-2016




RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Training places will not match current and future employer aspirations and needs	Jeanette Rock - Principal Education Officer Inclusion	Claire Homard - Principal Education Officer Primary	Amber	Amber	↔	Open




Potential Effect: N/A
Management Controls:
Progress Comment: Flintshire County Council Officers are engaged with local employers and learning providers through a variety of forums which provide the opportunities to consider and review the skills required and demonstrated by employees. The risks exist around ensuring the information gained from these forums leads to changes in provision where required.
 Last Updated: 19-Sep-2016




RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Timescales of ESF programmes will not meet local targets and requirements.	Jeanette Rock - Principal Education Officer Inclusion	Claire Homard - Principal Education Officer Primary	Amber	Amber	↔	Open

Potential Effect:
Management Controls:
Progress Comment: The TRAC project has now been signed off by the Welsh European Funding Office (February 2016). The risks now are linked with the full recruitment to the posts given the time-limiting impact of BREXIT on the project.
 Last Updated: 19-Sep-2016

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
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Schools do not receive and/or make best use of the support they need from the Council and GwE	Claire Homard - Principal Education Officer Primary	Jeanette Rock - Principal Education Officer Inclusion				Open
<p>Potential Effect: Schools are less well informed about developments and what their actions to ensure continued improvement should be. Progress in improving outcomes for learners is reduced.</p> <p>Management Controls: Regular reviews by LA Senior Manager, GwE Senior Challenge Adviser and monitoring by LA's School Standards Monitoring Group</p> <p>Progress Comment: Fortnightly meetings between the Senior Manager for School Improvement and the Senior Challenge Adviser for the Flintshire Hub ensure that schools causing concern are regularly discussed and the appropriate support provided.</p> <p>Last Updated: 20-Sep-2016</p>						

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Numbers of school places not matching the changing demographics.	Damian Hughes - Senior Manager, School Planning & Provision	Claire Homard - Principal Education Officer Primary				Open
<p>Potential Effect: Higher teaching ratios, unfilled places, backlog maintenance pressures</p> <p>Management Controls: Continuation of school modernisation programme, will reduce unfilled places, reduce backlog maintenance, remove unwanted fixed costs and infrastructure</p> <p>Progress Comment: Reducing school places via School organisation change has a long timeline before reductions of unfilled places are released, and continues to be an on-going function. To supplement this the Council continue to work closely with schools to consider innovative ways for reduction in capacity on a school by school basis, with the objective of meeting national targets of around 10% unfilled in all sectors.</p> <p>The recent School Organisation Change determinations, will result in an reduction in unfilled places across both primary and secondary sectors. This will be required post School September Statistical returns.</p> <p>Last Updated: 20-Sep-2016</p>						

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Limited funding to address the backlog of known repair and maintenance works in Education & Youth assets	Damian Hughes - Senior Manager, School Planning & Provision	Claire Homard - Principal Education Officer Primary				Open

Potential Effect: The fabric of Education and Youth buildings will continue to decline.
Management Controls: Continuation of School Modernisation programme, Continuation of R&M planned maintenance programme, Capital Business Cases for school improvement, Implementation of Band A and Band B 21st Century Schools programmes
Progress Comment: Continuation of school Modernisation programme is the only conceivable way of addressing the repair and maintenance backlog. Additionally the programme continuation will also support:

- i) A reduction of unfilled places
- ii) Provide a more efficient school estate and concentrate resources on teaching by removal of unwanted fixed costs in infrastructure and leadership

Ensure that the condition and suitability of the school estate is improved.

Last Updated: 20-Sep-2016

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Leadership capacity does not match school needs	Claire Homard - Principal Education Officer Primary	Jeanette Rock - Principal Education Officer Inclusion	Amber	Amber	↔	Open

Potential Effect: Downturn in school performance and underachievement
Management Controls: Regular Challenge Adviser monitoring visits through GwE.
 Well defined and established links between senior officers in GwE and the LA to support effective communication.
 A comprehensive programme of training and intervention designed to support the development of leadership skills.
 LA programme of School Monitoring meetings for schools causing concern, particularly in relation to leadership through the Governing Body and/or the headteacher.
Progress Comment: High quality leadership is a core requirement within schools to secure improved learner outcomes. The importance of this is recognised by the Council and GwE and a defined programme of training, intervention and challenge is in place to mitigate the risk identified.

All leadership positions in Flintshire are appropriately filled and support programmes in place.

Last Updated: 22-Sep-2016

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EDUCATION & YOUTH OVERVIEW & SCRUTINY COMMITTEE

Date of Meeting	Thursday 13 th October, 2016
Report Subject	Forward Work Programme
Cabinet Member	Not applicable
Report Author	Education & Youth Overview & Scrutiny Facilitator
Type of Report	Operational

EXECUTIVE SUMMARY

Overview & Scrutiny presents a unique opportunity for Members to determine the Forward Work programme of the Committee of which they are Members. By reviewing and prioritising the Forward Work Programme Members are able to ensure it is Member-led and includes the right issues. A copy of the Forward Work Programme is attached at Appendix 1 for Members' consideration which has been updated following the last meeting.

The Committee is asked to consider, and amend where necessary, the Forward Work Programme for the Education & Youth Overview & Scrutiny Committee.

RECOMMENDATION

1	That the Committee considers the draft Forward Work Programme and approve/amend as necessary.
2	That the Facilitator, in consultation with the Chair of the Committee be authorised to vary the Forward Work Programme between meetings, as the need arises.

REPORT DETAILS

1.00	EXPLAINING THE FORWARD WORK PROGRAMME
1.01	Items feed into a Committee's Forward Work Programme from a number of sources. Members can suggest topics for review by Overview & Scrutiny Committees, members of the public can suggest topics, items can be referred by the Cabinet for consultation purposes, or by County Council or Chief Officers. Other possible items are identified from the Cabinet Work Programme and the Improvement Plan.
1.02	<p>In identifying topics for future consideration, it is useful for a 'test of significance' to be applied. This can be achieved by asking a range of questions as follows:</p> <ol style="list-style-type: none">1. Will the review contribute to the Council's priorities and/or objectives?2. Is it an area of major change or risk?3. Are there issues of concern in performance?4. Is there new Government guidance of legislation?5. Is it prompted by the work carried out by Regulators/Internal Audit?
2.00	RESOURCE IMPLICATIONS
2.01	None as a result of this report.
3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	Publication of this report constitutes consultation.
4.00	RISK MANAGEMENT
4.01	None as a result of this report.
5.00	APPENDICES
5.01	Appendix 1 – Current Forward Work Programme
6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	<p>None.</p> <p>Contact Officer: Ceri Shotton Overview & Scrutiny Facilitator</p> <p>Telephone: 01352 702305</p> <p>E-mail: ceri.shotton@flintshire.gov.uk</p>

7.00	GLOSSARY OF TERMS
7.01	Improvement Plan: the document which sets out the annual priorities of the Council. It is a requirement of the Local Government (Wales) Measure 2009 to set Improvement Objectives and publish an Improvement Plan.

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CURRENT FWP

Date of meeting	Subject	Purpose of Report	Scrutiny Focus	Responsible / Contact Officer	Submission Deadline
<p>17 November 2016</p> <p>Meeting to be held at the Post 16 Education Centre</p> <p>(Tour of the facility to commence at 1.00p.m.)</p>	<p>Person Centred Planning</p> <p>Schools' Music Service</p> <p>Brynford / Lixwm / Rhos Helyg Primary Schools Review</p>	<p>To provide the Committee with information from school leaders on outcomes from the pilot scheme.</p> <p>To update Members on the progress made with an Alternative Delivery Model (ADM) for the Schools' Music Service.</p> <p>To consider the outcome of the informal consultation with the community and identified next steps with the education review.</p>	<p>Progress monitoring</p> <p>Progress monitoring</p> <p>Consultation</p>	<p>Senior Manager, Inclusion Services</p> <p>Senior Manager, School Improvement</p> <p>Senior Manager, School Place Planning</p>	<p>10 November 2016</p>
<p>15 December 2016</p> <p>Budget meeting</p>	<p>Draft 2017/18 Revenue Budget</p> <p>School Meal Service</p>	<p>To enable the Committee to consider the draft 2017/18 Revenue Budget.</p> <p>To update Members on the School Meals Service.</p>	<p>Consultation</p> <p>Assurance</p>	<p>Chief Officer (Education & Youth)</p> <p>Facilities Manager</p>	<p>8 December 2016</p>

	Health & Safety in Schools	To provide an information report on accidents during the academic year and the actions taken to support schools in achieving healthy and safe environment.	For information	Chief Officer (Education & Youth)	
22 December 2016	Quarter 2 Improvement Plan Monitoring Report	To enable Members to fulfil their scrutiny role in relation to performance monitoring.	Assurance/Monitoring	Education & Youth Facilitator	15 December 2016
19 January 2017 Budget meeting	Draft 2017/18 Revenue Budget	To enable the Committee to consider the draft 2017/18 Revenue Budget.	Consultation	Chief Officer (Education & Youth)	12 January 2017
	Self-Evaluation on Education Services	To enable Members to fulfil their role in relation to performance monitoring of education services.	Assurance/Monitoring	Chief Officer (Education & Youth)	
	Regional School Effectiveness and Improvement Service (GwE)	To inform Members of the GwE Challenge and Support programme for schools.	Assurance/Monitoring	Chief Officer (Education & Youth)	
2 February 2017	Learner Outcomes – include attendance and exclusions in annual learner outcomes report	To provide Members with a summary of learner outcomes across primary and secondary school	Assurance/Monitoring	Senior Manager, Inclusion Services	26 January 2017

<p>16 March 2017</p>	<p>Quarter 3 Improvement Plan Monitoring Report</p> <p>Curriculum Reform and Pioneer Schools</p> <p>Incidents of arson, vandalism and burglaries in Flintshire schools</p>	<p>To enable Members to fulfil their scrutiny role in relation to performance monitoring.</p> <p>To provide an update to Members.</p> <p>To provide an update to Members.</p>	<p>Assurance/Monitoring</p> <p>Information sharing</p> <p>For information</p>	<p>Education & Youth Facilitator</p> <p>Senior Manager, School Improvement</p> <p>Chief Officer (Education & Youth)</p>	<p>9 March 2017</p>
<p>8 June 2017</p>	<p>Regional School Effectiveness and Improvement Service (GwE)</p> <p>Quarter 4/Year End Improvement Plan Monitoring Report</p>	<p>To receive an update on progress with the development of the regional school effectiveness and improvement service, to include a presentation from the Chief Officer of GwE.</p> <p>To enable Members to fulfil their scrutiny role in relation to performance monitoring.</p>	<p>Assurance/Monitoring</p> <p>Assurance/Monitoring</p>	<p>Chief Officer (Education & Youth)</p> <p>Education & Youth Facilitator</p>	<p>1 June 2017</p>
<p>13 July 2017</p>					<p>6 July 2017</p>

Items to be scheduled

- School Governors – following the outcome of the national governance review
- Review/monitoring report following school re-organisation – September 2017
- Skilled Education Workforce Shortage – Suggested by Cllr Mackie on 15 March, 2016
- ETeach System – to report the conclusion of the review (recommendation from the Audit Committee on 16th March 2016)
- Transition arrangements at John Summers High School – regular updates throughout the year (as suggested during the 8th September, 2016 meeting)

INFORMATION REPORTS TO BE CIRCULATED TO THE COMMITTEE

Item	Purpose of information report	Month
Incidents of arson, vandalism and burglaries in Flintshire schools	Information reports on incidents of arson, vandalism and burglaries in Flintshire schools	March
Health & Safety in Schools	Information report on accidents during the academic year and the actions taken to support schools in achieving healthy and safe environment	December

Suggested Venues for future meetings

- Hawarden High School
- Sychdyn Primary School
- Southdown Primary School
- Ysgol Parc Y Llan

REGULAR ITEMS

Month	Item	Purpose of Report	Responsible / Contact Officer
	School Modernisation	To update Members on the progress made with School Modernisation	Chief Officer Education and Youth
January	Self-evaluation on education services	To update Members on overall service performance	Senior Manager – Inclusion & Progression
February	Learner Outcomes – include attendance and exclusions in annual learner outcomes report	To provide Members with a summary of learner outcomes across primary and secondary school	Chief Officer Education and Youth
April	Regional School Effectiveness and Improvement Service (GwE)	To receive an update on progress with the development of the regional school effectiveness and improvement service, to include a presentation from the Chief Officer of GwE.	Chief Officer Education and Youth
November	School Balances	To provide the Committee with details of the closing balances held by Flintshire schools at the end of the financial year	Finance Manager
Annually	Learning from the School Performance Monitoring Group (SPMG)	To receive the annual report on progress and learning from the SPMG	Senior Manager – School Improvement

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